

COLLIN COUNTY  
PERSONNEL ACTION FORM

NAME: KREMPP POLLY C.			DATE: 5-19-89
LAST	FIRST	MIDDLE	DEPARTMENT: Tax Assessor
SOCIAL SEC. NO.: 427-62-1774			

EMPLOYMENT	Employment Date: 5-22-89	Job Title: Bookkeeper (R7/A)		SALARY: \$1423.00
	Previously Employed:	Orginal Employment Date:	Separation Date:	Supervisor:
ELIGIBILITY DATES: (For Office Use Only)		Vacation Days:	Sick Leave:	Insurance: (Medical) Self Dependents

Salary and/or title change	Current Job Title	Current Salary	Range	Step
	New Job Title	New Salary	Range	Step
Reason: <input type="checkbox"/> Satisfactory Performance <input type="checkbox"/> Unsatisfactory Performance <input type="checkbox"/> Exceptional Merit				

TRANSFER	FROM:	TO:	SICK LEAVE	Dates of Sick Leave:
LEAVE OF ABSENCE Give Reason	FROM:	TO:		Previous Days Sick Leave Taken This Year:
RETURN	DATE:	<input type="checkbox"/> Ins. Notified		Was Doctor's Statement Furnished? <input type="checkbox"/> Yes <input type="checkbox"/> No

VACATION	Date Requested - From:	To:	Total Work Days Away	Previous Days Taken This Year
SEPARATION	Employment Date	Last Day Worked	Rehire? <input type="checkbox"/> Yes <input type="checkbox"/> No Explain	
Vac. Pay No. Hrs.	Amt. Paid	Comp. Pay No. Hrs.	Amt. Paid	

☐ Voluntary Retirement

☐ Mandatory Retirement. Co. Policy

☐ Death

☐ Illness or Injury

☐ Leaving Area

☐ Accept Other Job

☐ Dissatisfied

☐ Return To School

☐ Family Problems

☐ Resignation For Other Reasons

☐ Reduction In Force

☐ Habitually Absent or Tardy

☐ Unreported Absence

☐ Leaving Work Without Permission

☐ Insubordination

☐ Reporting Under Influence of Alcohol

☐ Drinking On Duty

☐ Destruction or Removal Of Co. Property

☐ Falsification of County Records

☐ Misconduct

☐ Other (Explain in comments)

How Many Days Advance Notice Given? 

COMMENTS: Position to terminate 9-30-89, unless approved for continuation by Commissioners Court.

Dated this 22nd day of MAY, 19 89

Wm J Roberts  
COUNTY JUDGE

EFFECTIVE DATE: 5-22-89

DATE 5/19/89  
DATE  
DATE  
EMPLOYEE (IF APPLICABLE)  
DEPARTMENT HEAD  
PERSONNEL DIRECTOR